



## POOL GAZEBO RESERVATION AGREEMENT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

E-mail: \_\_\_\_\_

I am a member in good standing with the Sawyer's Mill Owners' Association and would like to reserve the Sawyer's Mill Pool Gazebo area on (date) \_\_\_\_\_ from the hours of \_\_\_\_\_ to \_\_\_\_\_.

**All parties must end no later than 7 p.m. Parties cannot last longer than 3 hours (including set up and clean up). Reservations are during normal pool hours. YOU ARE NOT RENTING THE POOL, JUST THE GAZEBO AREA.**

**Receipt of a \$200.00 refundable Security Deposit (against damages) and a non-refundable \$25.00 usage fee must be received to confirm the scheduled rental date of the pool gazebo area along with the signed agreement. Each guest will be subject to the \$2.00 non-member guest fee upon admittance to the pool area. A list of names and addresses of attendees must be also be provided with this agreement so that it can be forwarded to the pool lifeguard. Please make all checks payable to Sawyer's Mill Owners' Association.**

The pool gazebo area must be left in clean condition. Damage or loss to the facilities, furniture or belongings of the Association will be the responsibility of the party reserving the pool gazebo area and pool.

**The member signing this agreement shall be present at all times during the period that the pool is reserved.** Members and guests must sign-in at the check-in area. Guest entry is based on availability. **IF YOU BRING A GUEST TO THE POOL, YOU MUST REMAIN IN THE POOL AREA WITH YOUR GUEST AT ALL TIMES.** Events cannot exceed the pool hours.

The Pool Party Coordinator or the Association Management Office may restrict the number of pool parties. The sponsoring member is responsible for cleaning up after the pool party.

The number of members and guests attending the party must be provided on the application. The sponsoring member must check in at the gate prior to commencing the party. **PRIVATE PARTIES WILL BE LIMITED TO A TOTAL OF 50 PEOPLE AND LASTING NO LONGER THAN 3 HOURS.** Only members in good standing may apply

**Sawyer's Mill Owners' Association  
Pool Reservation Agreement  
Page 2**

for a private party. The conduct of the guests is the direct responsibility of the sponsoring member. All guests are subject to all pool rules and regulations.

Member shall ensure that all trash is collected in plastic bags and placed in the trash containers in the pool and gazebo area. If there is no room in the trashcans, your trash must be removed from the premises.

Food, drink or other personal items left over from your function should either be discarded or taken with you when you leave. This area should be left in a reasonably clean condition and neat manner. **There should be no visible evidence that your function has taken place.**

The member reserving the facility fully understands and agrees that the use of Sawyer's Mill Owners' Association pool and pool gazebo area will be in accordance with the above details and shall assure that full compliance to the attached pool rules, all laws, statues and ordinances of the Commonwealth of Virginia and the City of Chesapeake, Virginia will be adhered to by all homeowners, members and guests attending the scheduled function.

Signature of Member: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

**In the event of an emergency** a full report will be given to the Association Manager in writing.

If you notice any maintenance or other problems with the pool or pool area that needs attention, please contact:

**The Select Group, Inc.  
2224 Virginia Beach Blvd, Suite 201  
Virginia Beach, VA 23454  
(757)486-0000 fax: (757)486-6988**

**If you prefer e-mail, e-mail addresses for the Sawyer's Mill management team can be found at [www.theselectgroup.us](http://www.theselectgroup.us)**

***For Use by the Association Management or Pool/Clubhouse Committee***

Date Security Deposit Paid: \_\_\_\_\_ Check# \_\_\_\_\_ Date Returned to Owner: \_\_\_\_\_

Date Guest List Sent \_\_\_\_\_ #Guests \_\_\_\_\_ Total Pd \_\_\_\_\_ Ck # \_\_\_\_\_

Date Non-Refundable Fee Turned Over to Accounting: \_\_\_\_\_ Check # \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_