Crossbridge Commons Condominium Association, Inc.

TO: All Residents – Crossbridge Commons Condominium Association

FROM: Steve Townsend, Association Manager

SUBJECT: After Hours Emergency Information

Please be advised that our <u>AFTER HOURS EMERGENCY NUMBER IS 486-6000</u>. Between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday, you should call 486-6000 for assistance. After 5:00 p.m. and until 9:00 a.m. daily and on the weekends and holidays, our after hours number is <u>486-6000</u>. The Select Group maintains a twenty-four (24) hour system in which an experienced manager is available to respond to an emergency situation. Please post this number next to your telephone.

The following are considered emergencies:

- 1. A broken exterior water line.
- 2. Interior water leak.
- 3. A roof leak.
- 4. Plumbing malfunctions (however, the repair cost may be the responsibility of the unit owner).
- 5. FIRE CALL 911.
- 6. CIVIL DISOBEDIENCE CALL 911.
- 7. Animal Control CALL 911 or 427-4444

After you have called the Police, Fire Department, or Animal Control, please contact The Select Group.

PLEASE NOTE THAT IF YOU ARE A TENANT, PLEASE CONTACT THE OWNER OF THE UNIT regarding air conditioning, interior plumbing, and household appliances, which require repair or replacement.

If there is a power shortage on a portion of the property, which indicates that it is not an area-wide problem, please contact The Select Group.

Thank you for your cooperation and assistance in this matter, and we look forward to providing service in the future.