

BEACH BAY CONDOMINIUM ASSOCIATION

EXTERIOR ALTERATION APPLICATION

Please mail or deliver to: BEACH BAY CONDOMINIUM ASSOCIATION
C/o The Select Group, Inc.
2224 Virginia Beach Blvd., Suites 201/202
Virginia Beach, VA 23454
(757) 486-6000-office or (757) 486-6988-fax

WARNING: Exterior alterations commenced without prior approval of the Architectural Committee is in violation of the covenants and is at the homeowners' own risk. (Please review all the Conditions, Restrictions, Easements, Charges and Liens.)

FROM: (Please print in ink or type)

Name: _____
Address: _____
Virginia Beach, VA 23454
Phone: home: _____ work: _____

APPLICATION FOR: (check appropriate work-you may check more than one)

Project is expected to begin on _____ and be completed by _____

New Construction _____ Repair _____ Alteration _____ Landscaping _____ Relocate
Existing Structure _____ Building _____ Fence _____ Wall _____ Shed _____ Deck _____
Porch _____ Porch Rails _____ Guttering _____ Excavation _____ Grading _____ Yard
Ornaments _____ Exterior Finish _____ Exterior Color Scheme _____ Other _____

DESCRIPTION OF ALTERATION: Supplemental sheets, sketches, plats and drawings that fully describe the proposed alteration **must** be attached **before** the ACC will review the application. In case of an exterior color change, a sample of the new color along with a description of the existing color **must** be submitted.

NOTE: The Architectural Committee/Board of Directors has **forty-five (45) days** from the date an application has been **received** to approve or disapprove each application.

OWNER'S SIGNATURE _____ DATE _____

*NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT PROCESSING.