



July 27, 2004

**MILL POINT APPLICATION FOR ARCHITECTURAL or GROUNDS REVIEW**

Forward to the Mill Point Community Association Architectural/ Grounds Chairperson

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Address:

\_\_\_\_\_

Phone: (H) \_\_\_\_\_ W) \_\_\_\_\_

Type of Addition or Alteration:

\_\_\_\_\_

A written description, including such data as dimensions, location, material, color, and design must be included with this application. Other data, such as photographs of existing conditions or similar changes, a sketch, or working drawings of the proposed alteration or addition may be required.

Burden rests with applicant to demonstrate the acceptability of the proposed change. Therefore, any information applicant deems pertinent and supportive of the application should be included with the application submission.

**ALL APPLICANTS RECOGNIZE AND CONSENT TO THE FOLLOWING:**

1. All proposed improvements must meet local building and zoning codes as applicable. Your signature indicates that these standards are met to the best of your knowledge. Application for local building permit is the applicant's responsibility.



# Mill Point Community Association

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2. Alterations to land or buildings made in accordance with these guidelines and procedures shall not violate any of the Association Instruments nor any of the provisions of Building and Zoning Codes of Hampton, to which the unit is sublet. Further, nothing herein contained shall be construed as a waiver or modification of any restriction
3. The undersigned understands and agrees that no work on this request shall commence until written approval of the Architectural/ Grounds Committee has been received. A copy of this application shall be returned to you after review by the Architectural/ Grounds Committee.

It is also understood by the applicant that the Committee may request additional information or signatures of other unit owners if they are affected by the alteration in any way.

4. The undersigned has read and understands the applicable provisions of the Association Instruments and the Rules and Regulations for Architectural/ Grounds Guidelines contained in the Owner's Manual.
5. The Association assumes no responsibility for damage to persons or property resulting from or related to any change to a unit or the Common Elements, whether or not such change has been approved by the Architectural/ Grounds Committee, since the Association cannot control quality of workmanship relative to the change or errors or omissions of pertinent information on the application.

Owner Signature(s):

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## FOR ASSOCIATION USE ONLY

Date Received: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

c/o The Select Group, 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, Virginia  
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Or visit us at [www.theselectgroup.us](http://www.theselectgroup.us)



Application #: \_\_\_\_\_

Stipulations and Conditions:

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