



## REQUEST FOR ARCHITECTURAL IMPROVEMENT/ ALTERATION

NAME: \_\_\_\_\_

UNIT ADDRESS: \_\_\_\_\_

PHONE NO: home: \_\_\_\_\_ work: \_\_\_\_\_ cell: \_\_\_\_\_

SUBMISSION DATE: \_\_\_\_\_

**Description of Alteration:** Supplemental sheets, sketches, plats and drawings that fully describe the proposed alteration **must** be attached **before** the ACC will review the application. In case of an exterior color change, a sample of the new color along with a description of the existing color **must** be submitted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RETURN COMPLETED FORM TO:**

River Cove Point Condominium Association  
c/o The Select Group, Inc.  
via mail, fax or email as provided at the bottom of  
this form

### FOR OFFICE USE ONLY

☐ REQUEST APPROVED BY THE BOARD OF DIRECTORS

☐ REQUEST APPROVED BY THE BOARD OF DIRECTORS SUBJECT TO  
MODIFICATION \_\_\_\_\_

☐ REQUEST DISAPPROVED BY THE BOARD OF DIRECTORS

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

c/o The Select Group, Inc. 2224 Virginia Beach Blvd., #201, Virginia Beach, VA 23454  
(757) 486-6000 fax: (757) 486-6988 email: [select@TheSelectGroup.us](mailto:select@TheSelectGroup.us) or visit us on the  
web: [www.theselectgroup.us](http://www.theselectgroup.us)