



c/o The Select Group, Inc
2224 Va. Beach Blvd
Suite 201
Va. Beach, Va. 23454

**HERON'S COVE CONDOMINIUMS
ARCHITECTURAL REVIEW**

Please complete and return form to: Heron's Cove Condominium Association
The Select Group Inc.
2224 Virginia Beach Blvd. Suite 201
Virginia Beach, VA 23454

Or

Fax or Email completed application: Kimberly Katz kkatz@theselectgroup.us
Association Manager
FAX: 757.486.6988

Submitted by: (Please Type or Print)

NAME: _____

ADDRESS: _____

TELEPHONE: (Day) _____ (Night) _____

Description of Request: Give full details of purpose and/or reason for the request, type and color of materials to be used, location on the property, supportive / descriptive data, etc. (use additional sheet of paper if necessary)

If the request is for a structural change / addition, attach a sketch or architectural plan.

Acknowledgements:

- Nothing herein contained shall be construed to represent that alteration to land or buildings in accordance with these submitted plans shall violate neither any of the protective covenants nor any of the provisions or Building and Zoning Codes of the City of Virginia Beach to which the above property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.
- The Code of the City of Virginia Beach for Building Inspections requires that you file an application for a building permit for structural changes.
- I understand and agree that no work on this request shall begin until written approval is received by me from the association.
- This application usually takes no longer than 10 days for complete review and for an answer to be delivered to the applicant. In the event additional information is required, the management will notify the applicant directly.
- A copy of this application shall be returned to you after review by the management or other designated party.

Signature: _____

Date: _____

PLEASE DO NOT WRITE BELOW THIS LINE

Date Received: _____ Received By: _____

Date reviewed: _____

Recommendation of management (other designated party):



Date Presented to Board of Directors for Review: _____

Decision of the Board of Directors: _____

Approved / Disapproved: _____

Date Applicant Notified of Management Decision: _____

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Virginia Beach, Virginia 23454

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