
MILL CREEK CONDOMINIUM ASSOCIATION, INC.

*c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454
(757) 486-6000 ♦ Fax: (757) 213-9672/(757) 486-6988
email: selectrealty@theselectgroup.us ♦ Website: www.theselectgroup.us*

APPLICATION FOR UNIT LEASE

THE INFORMATION SUPPLIED HEREIN SHALL BE HELD CONFIDENTIAL BY THE BOARD OF DIRECTORS AND THE MANAGING AGENT.

UNIT AT MILL CREEK YOU PLAN TO LEASE: _____

PRESENT OWNER OF UNIT: _____

APPLICANT: _____ SSN: _____

HOME: _____ WORK _____ CELL: _____

OCCUPATION: _____ RETIRED: _____

VEHICLE MAKE/MODEL/COLOR/YEAR: _____ PLATE #: _____

DO YOU HAVE ANY PETS? _____ IF SO, PLEASE FILL OUT THE ATTACHED PET REGISTRATION FORM.

HAVE YOU EVER BEEN CONVICTED OF A FELONY? _____ IF SO, PLEASE PROVIDE DETAILS BELOW:

WHAT _____

WHEN _____

WHERE _____

HAVE YOU BEEN CONVICTED OF A MISDEMEANOR, OTHER THAN A TRAFFIC OFFENSE _____ IF SO, PLEASE PROVIDE DETAILS BELOW:

WHAT _____

WHEN _____

WHERE _____

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Mill Creek Condominium Association
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DATE YOU PLAN TO OCCUPY MILL CREEK PROPERTY: _____

NAME OF RENTAL AGENT/COMPANY: _____

WHAT IS THE LENGTH OF YOUR PROPOSED LEASE: _____*

***The minimum lease term in Mill Creek is one year**

HOW MANY PERSONS WILL OCCUPY THE UNIT ON A REGULAR BASIS? _____

PERSONAL REFERENCES (ONE MUST BE ASSOCIATED WITH YOUR EMPLOYMENT, IF EMPLOYED; ANOTHER MUST BE A FORMER LANDLORD).

APPLICANT #1:

NAME _____

PHONE: _____

NAME _____

PHONE: _____

NAME _____

PHONE: _____

APPLICANT #2:

NAME _____

PHONE: _____

NAME _____

PHONE: _____

NAME _____

PHONE: _____

APPLICANT #3

NAME _____

PHONE: _____

NAME _____

PHONE: _____

NAME _____

PHONE: _____

Do you have a copy of the current Rules and Regulations for Mill Creek?

Yes No

Have you read the current Rules and Regulations?

Yes No

Do you understand the Rules and Regulations?

Yes No

Do you understand that you must park your vehicles in the garage?

Yes No

Are you aware that, if your vehicle, when parked in the driveway, hangs out into the street, you cannot park your vehicle in the driveway at any time?

Yes No

Are you aware that you may not park your vehicle diagonally or sideways in the driveway at any time?

Yes No

Have you read the Rules and Regulations regarding pets in the community?

Yes No

Are you aware that, if you have a pet, you must immediately clean up the pet's waste?

Yes No

THIS SPACE INTENTIONALLY LEFT BLANK

BY MY SIGNATURE ON THIS APPLICATION, I GIVE MILL CREEK CONDOMINIUM ASSOCIATION PERMISSION TO DO A BACKGROUND CHECK INCLUDING, BUT NOT LIMITED TO CRIMINAL HISTORY AND CREDIT.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I ALSO, CERTIFY THAT I HAVE READ, UNDERSTAND, AND WILL COMPLY WITH ALL REGULATIONS IMPOSED BY THE CONDOMINIUM DOCUMENTS OF MILL CREEK CONDOMINIUM ASSOCIATION. I HEREBY UNDERSTAND THAT THE ATTACHED PET REGISTRATION FORM IS PART OF MY APPLICATION AND THE INFORMATION CONTAINED IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

APPLICANT(S) SIGNATURE

_____	DATE _____
_____	DATE _____
_____	DATE _____

TO BE FILLED OUT BY MANAGEMENT ONLY:

DATE: _____

APPROVED: _____ DISAPPROVED: _____

REASON FOR DISAPPROVAL: _____

PREPARED BY: _____

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PET REGISTRATION FORM

There is a 30 lb. weight limit for dogs w/a limit of 2 dogs per unit.

Owner(s)/Resident(s) Name: _____

Unit Address: _____

Phone: h: _____ w: _____ c: _____

I Own _____ Cat(s). They are indoor ____/outdoor ____ Cat(s).**

Description (size, color, breed, distinguishing markings/characteristics): _____

Animals Names: _____

I Own _____ Dog(s). They are indoor ____/outdoor ____ Dog(s).

Description (size, color, breed, distinguishing markings/characteristics)

Animal's Name(s) _____

Date(s) of rabies vaccination(s) _____

Tag(s) number(s) and date of issuance: _____

In the City/County of: _____

I have read the rules and regulations of the association and I, as well as all members of the household, promise to comply with the rules as they pertain to pet ownership.

Signature

Date

**PLEASE RETURN TO: MILL CREEK CONDOMINIUM ASSOCIATION
c/o THE SELECT GROUP, INC.
2224 VIRGINIA BEACH BLVD., SUITE 201
VIRGINIA BEACH, VA 23454**

**NOTE: The City of Virginia Beach requires all pets to be on leash when outside of their residence. Therefore, both cats and dogs must be on leash when they are outside of the unit in the Mill Creek Condominium Community.