

GreenTree Commons Condominium Assoc
2224 Virginia Beach Boulevard, Suite 201
Virginia Beach, VA 23454
Office: (757) 486-6000
Fax: (757) 486-6988



New Parking Policy Notice

EFFECTIVE MAY 15, 2016 GREENTREE COMMONS CONDOMINIUMS WILL BE DECAL CONTROLLED

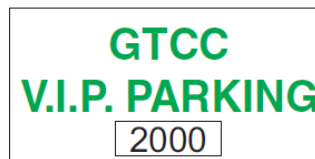
With the opening of the retail center adjacent to our community, and the very limited on-street parking available, the Association recognizes the need to regulate the use of its Association-maintained parking areas in order to have fair and equitable use of parking spaces.

1. The Parking Control Provider

- a. The Association has contracted the services of **Aristocrat Towing** to enforce the GTCC parking policies. The Association will make no financial gain from the proceeds of recovery of fines resulting from enforcement of the policy.
- b. Contact Aristocrat at **(757) 459-8010** to retrieve vehicle, and contact Management during office hours with any concerns you may have. Please **DO NOT** go to a Board Member's residence if your vehicle is towed.
- c. GreenTree Commons Condominiums assumes no liability for towing cost or damage to a vehicle as a result from towing.

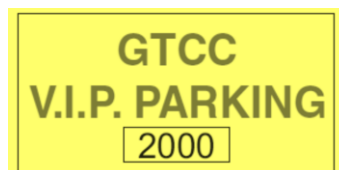
2. RESIDENT DECALS

- a. All Residents of GreenTree Commons must have a Decal displayed in the left-hand rear window of their vehicle. Residents must apply for decals through the Association Manager.
- b. Resident vehicles are **NOT** allowed to park in on-street parking at any time.
- c. Decals are numbered and will be vehicle specific.
- d. One (1) free replacement per vehicle, per year. Additional replacements are \$15.



3. ADDITIONAL RESIDENT PARKING PASS (RPP)

- a. An RPP may be obtained by a unit owner with more than two vehicles AND more than two licensed drivers residing full-time in their unit. The RPP allows for on-street parking.
- b. No more than one (1) RPP will be assigned per unit.
- c. A maximum of ten (10) RPPs will be assigned at any one time.
- d. Request RPP application from rblankenship@theselectgroup.us



4. VISITOR PASS

- a. Each Unit will receive ONE (1) Visitor Pass at no charge; a second pass may be purchased for \$10. Lost or damaged passes may be obtained for a \$15 replacement fee.
- b. A Visitor Pass must be displayed from the rearview mirror of any vehicle parked in on-street parking.
- c. A Visitor Pass is good for up to two (2) days in a row and no more than fourteen (14) days in a month. Vehicles parked on GreenTree property more than fourteen (14) days a month will be considered "Residents", please see Rule #2., b.



5. LONG TERM GUEST PASS

Guests staying in the community more than two (2) days in a row must display a "Long Term Guest Pass". Long Term Guest Passes are good for a maximum of two weeks, and are renewable on a case by case basis only. Request pass from Management seven (7) days before visit.



No unlicensed, untitled, unregistered, un-inspected or inoperable vehicles shall be permitted on the Property, including driveways. No parking in fire lanes or creation of parking spaces. Vehicles in violation will be towed at owner's expense.

Owners of any vehicles which have been towed must use the following procedure to request reimbursement if contested.

- a. All requests must be submitted in writing within seven (7) days of towing to the Association Manager. All requests will be forwarded to the Board of Directors for review.
- b. All requests must clearly explain why the vehicle owner believes the vehicle should not have been towed.
- c. All requests must be accompanied by the original receipt received from the towing company. Copies will not be accepted.
- d. The Board will add the request to the Agenda of the next upcoming board meeting and the request will be discussed during the Executive Session.
- e. The Association Manager will forward a reply to the reimbursement request to the owner within seven (7) days of the Board's approval or rejection of the request.

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VEHICLE REGISTRATION

If you are an absentee owner it is your responsibility as the owner of the unit to notify your tenants on a timely basis in order to avoid their vehicle being towed. Please coordinate with your property manager if you contract one.

Unit Address _____ Email Address _____

Owner Name _____ Co-Owner Name _____

Others living full-time in unit with owner _____

Tenant(s) Names if applicable:

1. _____ 3. _____

2. _____ 4. _____

VEHICLE INFORMATION OF RESIDENTS(S) ACTUALLY LIVING IN THE PROPERTY:

1. Year ___ Make _____ Model _____ Color _____ State/Plate No. _____

2. Year ___ Make _____ Model _____ Color _____ State/Plate No. _____

3. Year ___ Make _____ Model _____ Color _____ State/Plate No. _____

Vehicles registered above are NOT AUTHORIZED FOR ON-STREET PARKING.

Decals allow vehicles to be parked in driveways or garages ONLY.

I would like to request a 2nd VISITOR PASS. \$10 CHECK OR MONEY ORDER is enclosed.

Please send me an application for an RPP that allows on-street parking for additional vehicles.

For Office Use Only

1. Decal # _____ Date: _____ Assigned by: _____

2. Decal # _____ Date: _____ Assigned by: _____

3. Decal # _____ Date: _____ Assigned by: _____

Visitor Pass # _____ Date: _____ Assigned by: _____

Visitor Pass # _____ Date: _____ Assigned by: _____

Notes: _____

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Parking Pass Application for RESIDENT & LONG TERM On-Street Parking

Unit Address _____ Date _____

Owner Name _____ Email Address _____

RESIDENT PARKING PASS (RPP) for ON-STREET PARKING

Must be registered as a resident of Unit. No more than one (1) pass will be issued per unit.

Name: _____ DL # _____ State _____ Exp _____

Vehicle

Year _____ Make _____ Model _____ Color _____ State/Plate No. _____

Does the resident live in GreenTree Commons full time? Yes _____ No _____

APPROVED BY: _____ DATE: _____ DECAL # _____

LONG TERM GUEST PASS

Guests parked on property for more than two (2) days in a row. Maximum length of pass is two (2) weeks.

Name: _____ DL # _____ State _____ Exp _____

Vehicle

Year _____ Make _____ Model _____ Color _____ State/Plate No. _____

Dates of stay _____

You may fax the information to (757) 486-6988

Email: rblankenship@theselectgroup.us

Please allow up to 7 days for processing.