



**Condominium Association, Inc.**

**OWNER INFORMATION FORM**

Owner Name \_\_\_\_\_

Address: \_\_\_\_\_

Alternate Address (if applicable): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

**TENANT INFORMATION**

(IF YOU ARE LEASING YOUR UNIT)

**(Please be sure to forward a copy of the lease to The Select Group, Inc. so you can be issued parking decals)**

Resident Name(s): \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_

**If you retain the services of a leasing agent, please list the name, address, phone number, and email address for agent:**

\_\_\_\_\_  
\_\_\_\_\_

Do you have a current set of Documents and Bylaws containing the Rules & Regulations of the Association?  Yes  No

If leasing your unit, are your tenants familiar with these Documents and Bylaws?  Yes  No

Please forward this form to : **THE SELECT GROUP, INC.**  
**2224 VIRGINIA BEACH BLVD #201**  
**VIRGINIA BEACH VA 23454**  
**Fax; (757) 486-6988 or email: [select@theselectgroup.us](mailto:select@theselectgroup.us)**

**\*The information in this form is for office use only and will be held in strictest confidence.**

**c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454**  
**(757) 486-6000 fax: (757) 486-6988 email: [select@theselectgroup.us](mailto:select@theselectgroup.us)**  
**or visit us at [www.theselectgroup.us](http://www.theselectgroup.us)**