



Owners Association, Inc.

VEHICLE REGISTRATION FORM

Only 1 decal per registered vehicle; no more than 2 per unit.

Decals & visitor passes are NOT transferable between residents. **TOWING IS STRICTLY ENFORCED.**

TO OBTAIN YOUR PARKING DECAL(S)/VISITOR PASSES: Bring all completed forms & required documents to The Select Group at the address below between 9a.m.- 5p.m. Monday-Friday (except holidays) **NOTE:** between the hours of 12noon-1p.m. an authorized representative may not be available.

Person Applying for Decal: _____ Owner _____ Renter _____

Unit Address: _____ Parking Space # _____

Phone: (h) _____ (w) _____ (c) _____

TO BE COMPLETED BY MANAGEMENT ONLY:

PARKING DECAL(S) & VISITOR PASS(ES) WILL NOT BE ISSUED IF THIS DOCUMENTATION IS NOT PROVIDED

☐ Driver's License number and state: _____ ☐ Vehicle Registration Expiration Date: _____

☐ Current utility bill provided - TYPE (circle one): electric / cable / water

☐ Vehicle Insurance Company: _____ ☐ Expiration Date: _____

IF TENANT: ☐ Copy of current lease – lease term: _____

VEHICLE INFORMATION

VEH #	YEAR/MAKE/MODEL OF VEHICLE	COLOR	LICENSE PLATE NUMBER	STATE	MANAGEMENT TO COMPLETE	
					DECAL #	DATE ISSUED
1						
2						

*****Decals are to be affixed inside on the upper right corner of the front windshield and not hidden by any window tinting.**

VISITOR PASS(ES) ISSUED (IF APPLICABLE): _____ / _____

REPLACEMENT DECAL / PASS = \$25.00 EACH – must provide number for old one as it will be revoked.

If replacing car, list
car being replaced.

If replacing decal/visitor pass,
old decal/visitor pass number

RESIDENT SIGNATURE: _____ DATE: _____

MANAGEMENT ISSUED BY: _____ DATE: _____

c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454
(757) 486-6000 Fax: (757) 486-6988 email: j.albright@theselectgroup.us website: www.theselectgroup.us