



# CHESAPEAKE EAST CONDOMINIUM ASSOCIATION, INC.

## APPLICATION FOR EXTERIOR MODIFICATION, ALTERATION OR ADDITION

**You MUST have Board WRITTEN APPROVAL prior to starting any work.**

***Please Plan Ahead! The Board has up to 45 days to respond to your request in writing.  
The clock does not begin until a complete application is received.***

### Governing Documents: Rules & Regulations

- (F) NO owner, resident, guest, lessee, or other person shall install wiring for electrical or telephone installation, television antennae, machines, air conditioning units, or the like on the exterior of the project or that protrude through the walls or the roof of the project except as authorized by the Association.
- (G) No owner, guest, or other person shall paint the exterior of his unit without authority and approval of the Association, it being intended to preserve and present a uniform appearance for the project. No owner may otherwise alter the exterior appearance of his unit.

### I. Property Owner Data

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### II. Detailed Description of Requested Alteration:

\_\_\_\_\_

### III. Description of All Materials to be Used:

\_\_\_\_\_

### IV. Name of Contractor (Or SELF If Applicable):

\_\_\_\_\_

V. Are City Zoning and Permit Approvals Required for Proposed Work?  YES  NO

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Return completed form to The Select Group at the address or fax number provided below  
or email to [mromero@theselectgroup.us](mailto:mromero@theselectgroup.us)

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Date Application Received: \_\_\_\_\_

Board Member \_\_\_\_\_  
Approve/Disapprove

Board Member \_\_\_\_\_  
Approve/Disapprove