



## Chancellor Walk Condominium Association, Inc.

c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454  
(757) 486-6000 Fax: (757) 486-6988 email: [rhippkins@TheSelectGroup.us](mailto:rhippkins@TheSelectGroup.us) website: [www.theselectgroup.us](http://www.theselectgroup.us)

### RESIDENT INFORMATION FORM

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Alternate Address (if applicable): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

If using an alternate address, is this still a residence that you reside in either full or part time? \_\_\_\_\_

If no, then who is residing in the unit? \_\_\_\_\_

Is this person a relative? \_\_\_\_\_ If so what relation are they to you? \_\_\_\_\_

Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Email address: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

### **TENANT INFORMATION** **(IF YOU ARE LEASING YOUR UNIT)**

(Please be sure to forward a copy of the lease to The Select Group, Inc.)

Resident Name(s): \_\_\_\_\_

Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

Email address: \_\_\_\_\_

If you retain the services of a leasing agent, please list the name, address and phone number of the agent

\_\_\_\_\_

**\*The information on this form is for office use only and will be held in strictest confidence.**

**Return completed and signed form to The Select Group at the address or fax number above or  
email to [nruffin@theselectgroup.us](mailto:nruffin@theselectgroup.us)**