



THE COMMONS CONDOMINIUM ASSOCIATION, Inc.

c/o The Select Group, Inc. 2224 Virginia Beach Blvd. Suite 201 Virginia Beach, VA 23454
(757) 486-6000 Fax: (757) 486-6988
email: vdurham@theselectgroup.us website: www.theselectgroup.us

APPLICATION FOR ARCHITECTURAL REVIEW

Please return completed application to: THE COMMONS CONDOMINIUM ASSOCIATION
c/o The Select Group, Inc.
2224 Virginia Beach Blvd., Suites 201/202
Virginia Beach, VA 23454
Fax: (757) 486-6988
Email: cdoneff@theselectgroup.us

WARNING: Exterior alterations commenced without prior approval of the Architectural Committee is in violation of the covenants and is at the homeowners' own risk. (Please review all the Conditions, Restrictions, Easements, Charges and Liens.)

FROM: (Please print in ink or type)

Name: _____

Address: _____
Virginia Beach, VA 23464

Phone: home: _____ work: _____

E-Mail: _____

APPLICATION FOR: (check appropriate work - you may check more than one)

Project is expected to begin on _____ and be completed by _____

New Construction _____ Repair _____ Alteration _____ Landscaping _____ Relocate Existing
Structure _____ Building _____ Fence _____ Wall _____ Shed _____ Deck _____ Porch _____ Porch
Rails _____ Guttering _____ Excavation _____ Grading _____ Yard Ornaments _____ Exterior
Finish _____ Exterior Color Scheme _____ Other _____

DESCRIPTION OF ALTERATION: Supplemental sheets, sketches, plats and drawings that fully describe the proposed alteration must be attached before the ACC will review the application. In case of an exterior color change, a sample of the new color along with a description of the existing color must be submitted.

NOTE: The Architectural Committee/Board of Directors has forty-five (45) days from the date an application has been received to approve or disapprove each application.

*****NOTE: INCOMPLETE APPLICATIONS WILL BE RETURNED
WITHOUT PROCESSING.*****

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Acknowledgements:

- Nothing herein contained shall be construed to represent that alteration to land or buildings in accordance with these submitted plans shall violate neither any of the protective covenants nor any of the provisions or Building and Zoning Codes of the City of Virginia Beach to which the above property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.
- The Code of the City of Virginia Beach for Building Inspections requires that you file an application for a building permit for structural changes.
- I understand and agree that no work on this request shall begin until written approval is received by me from the association.
- This application usually takes no longer than 45 days for complete review and for an answer to be delivered to the applicant. In the event additional information is required, the management will notify the applicant directly.

Owners Signature: _____

Date: _____

PLEASE DO NOT WRITE BELOW THIS LINE

Date Received: _____ Received By: _____

Date reviewed: _____

Recommendation of Management (other designated party):

Date Presented to Board of Directors for Review: _____

Decision of the Board of Directors: _____

Approved / Disapproved: _____

Date Applicant Notified of Management Decision: _____