



Forest Lakes Homeowners Association

Architectural Alterations Application

Submit completed form & attachments to "Architectural Committee"

Home Owner – Must meet City codes & permit guidelines

Name _____ Date _____

Address _____ Chesapeake, Virginia 23322-7571

Email _____ Telephone (H) _____ (W) _____

Description: - Improvement or Alteration submitted for consideration is as follows

Plans & Specifications -Provide as many as possible to expedite submission process

- | | |
|--|--|
| <input type="checkbox"/> Copy of plat with layout of change | <input type="checkbox"/> Copy of city permit |
| <input type="checkbox"/> Plans/Sketch/Photo /Drawings | <input type="checkbox"/> Statements from neighbors |
| <input type="checkbox"/> Nature/Shape/Height/Color/Material | <input type="checkbox"/> Signatures from neighbors (below) |
| <input type="checkbox"/> Any additional supporting documents | <input type="checkbox"/> _____ |

Neighbor Action –

Status It's Okay It's an Issue Comment _____

Name _____ Address _____

Email _____ Phone _____ Signature _____ Date _____

Status It's Okay It's an Issue Comment _____

Name _____ Address _____

Email _____ Phone _____ Signature _____ Date _____

Committee Action – It takes two committee member signatures to complete this form.

<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Disapproved
Name _____	Signature _____	Date _____
<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Approved as noted	<input type="checkbox"/> Disapproved
Name _____	Signature _____	Date _____

Notes – Comments

MUST MEET ALL CITY CODES AND GUIDELINES i.e - PERMITS IF REQUIRED
