



Condominium Association, Inc.
EXTERIOR ALTERATION APPLICATION

WARNING: Exterior alterations commenced without prior approval of the Covenants Committee and/or the Board of Directors is in violation of the covenants and is at the homeowners' own risk. All cost associated with returning the area to its original condition, should the request be disapproved, shall be the unit owners expense

Name: _____

Address: _____, Virginia Beach, Virginia 23454

Phone: Home: _____ Cell: _____ Email: _____

APPLICATION FOR: (check appropriate work-you may check more than one)

New Construction _____	Awnings _____	Relocate _____	Other _____
Repair _____	Existing Structure _____	Yard Ornaments _____	
Alteration _____	Building _____	Porch Rails _____	
Landscaping _____	Fence _____	Grading _____	
Excavation _____	Porch _____	Deck _____	

Project is expected to begin on _____ and be completed by _____

DESCRIPTION OF ALTERATION: Supplemental sheets, sketches, plats and drawings that fully describe the proposed alteration **must** be attached **before** the ACC will review the application. In case of an exterior color change, a sample of the new color along with a description of the existing color **must** be submitted.

ACKNOWLEDGEMENT: Please obtain four signatures of adjacent and/or visually affected neighbors for an alteration visibly noticeable from the common elements or another neighbor's backyard. Acknowledgement indicates **awareness** of intent, **not** necessarily approval or disapproval.

NAME: _____

NAME: _____

ADDRESS: _____

ADDRESS: _____

NAME: _____

NAME: _____

ADDRESS: _____

ADDRESS: _____

NOTE: The Board of Directors has **forty-five (45) days** from the date an application has been **received** to approve or disapprove each application.

OWNER'S SIGNATURE _____ DATE _____

Please mail or deliver to: GREAT NECK LANDING CONDOMINIUM ASSOCIATION
c/o The Select Group, Inc.
2224 Virginia Beach Blvd., Suites 201/202
Virginia Beach, VA 23454
Fax (757) 486-6988 Email: jstrickland@theselectgroup.us

c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454
(757) 486-6000 fax: (757) 486-6988 email: bgarrett@theselectgroup.us website: www.theselectgroup.us