

# **Lesner Pointe East Condominium Association, Inc.**

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c/o The Select Group, 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454  
(757) 486-6000 fax: (757) 486-6988 email: [tgasser@theselectgroup.us](mailto:tgasser@theselectgroup.us) website: [www.theselectgroup.us](http://www.theselectgroup.us)

## **OWNER GATE ENTRY ACCESS CODE INFORMATION FORM**

The Board of Directors approved to upgrade the telephone gate entry system, since the previous system was outdated and having continuous problems. The new system allows each owner to select their own personalized gate entry code, thereby providing addition security to the community. The new system has been installed and the old database has been transferred to the new system. I'm in the process of updating with current owner information and need your assistance.

This form is to be used for owners to choose their own personalized four (4) digit code to enter into the gate entry keypad to access the community. **Please choose a code between the numbers of 3000 – 9999 and no consecutive numbers. (for example, no 3333 or 8888. This would make it too easy for non-residents to access the community).** To do this, please complete the form with your personalized gate access code and either email, fax or mail to me so that I can enter your code into the system. I will enter the new code as I receive your completed form. When using your personalized code, # must be pressed first and then enter your four (4) digit code.

Please restrict sharing this or any other keypad entry code to only those having a need to know to access your property (your tenants, newspaper carrier, housekeeper, or other personal service providers). Real Estate Agents should not publish nor post these gate access codes.

The Association will provide specific codes to our existing contractors and vendors. Fire & Rescue have already been provided a code to access the community.

**This manual keypad code will not affect your remote-control gate operator. That unit operates on a radio frequency that will not be altered. This manual code is only for use when making a keypad entry at the gates.**

Also, please ensure you have your LPE parking decal and/or guest hanger displayed. All vehicles that do not have these displayed will be towed at the owner's expense.

Owner Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Phone Number to be entered in system for telephone entry: \_\_\_\_\_

**Personal Gate Entry Access Code (four digits): #** \_\_\_\_\_

**Please return completed form to The Select Group at the address or fax number above  
or email it to [cdoneff@theselectgroup.us](mailto:cdoneff@theselectgroup.us)**