CONDOMINIUM ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE REQUEST FORM

NAME_____ DATE_____

ADDRESS_____ PHONE_____

I/We hereby request permission to make the following improvements/additions to our property:

_____

_____

_____

_____

Please attach photo(s), brochure(s) or drawing(s) of proposed improvement. Please provide a complete description of materials to be used, including colors when applicable, and copies of any necessary physical survey showing existing home and proposed location of improvement/ addition. I understand that approval by the Association is required prior to initiating the improvement/addition and appropriate permits and/or licenses must be obtained as necessary to comply with the all City/State/Federal Codes and Ordinances.

Return completed form to The Select Group at the address or fax number below or email to malcala@theselectgroup.us

_____

(To be completed by ACC/Association only)

The above request has been:

____ Approved as submitted ____ Approved with the following conditions:_____

_____

____ Rejected as noted _____

____ See attached sheet/back of this page for further details.

By _____ Date_____

_____ Date_____

_____ Date_____

_____ Date_____

c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454
(757) 486-6000 fax: (757) 486-6988 email: j.albright@theselectgroup.us or visit us at www.theselectgroup.us