

# SHADOWLAWN VILLAS II

## EXTERIOR ALTERATION APPLICATION

This document will become part of the Homeowner's contract and must be complied with by any succeeding homeowners or tenants.

I, (print name) \_\_\_\_\_, do hereby request permission to make the following modification(s) to my home at: (unit address) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### DESCRIPTION OF REQUEST:

#### Attach the following as applicable:

- Complete description (photo/drawings/brochure) as to construction design, materials (types/sizes), and color/finish.

#### I do, by my signature, understand and agree to the following:

1. That applicable city permits will be obtained. Approval of any alteration by the Architectural Committee does not relieve me of my responsibility to ensure that the alteration does not violate the building and zoning codes;
2. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area;
3. That the modification(s) will not in any way hinder yard care;
4. That I will accept total responsibility for any damage to person or property that may be caused by this modification(s);
5. That the Homeowners Association reserves the right to require removal or repair of the modification at my own expense if: (a) modification is not constructed or installed as per specifications submitted for approval with this for; or (b) the modification is not maintained in a safe condition; or (c) the modification is not maintained in keeping with the surrounding structures.
6. I certify that I have read and agree to follow the rules and regulations pertaining to architectural control and review (if applicable).

A response to Homeowner will be due thirty-five (35) days from date of receipt of this application per Architectural Guidelines.

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

**Return completed form to the address and fax number below or  
email to [asmith@theselectgroup.us](mailto:asmith@theselectgroup.us)**

c/o The Select Group, 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, Virginia 23454  
(757) 486-6000 fax: (757) 486-6988 Email: [jlusk@theselectgroup.us](mailto:jlusk@theselectgroup.us) website: [www.theselectgroup.us](http://www.theselectgroup.us)

**Shadowlawn Villas II Condominium Association, Inc.**

**Exterior Alteration Application**

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**For Association Use Only**

Date Received by Property Manager: \_\_\_\_\_ Signature: \_\_\_\_\_

☐ APPROVED as submitted.

☐ APPROVED with following contingencies by Architectural Committee:

\_\_\_\_\_

☐ DISAPPROVED for the following reason(s) by Architectural Committee:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Architectural Committee Signature

\_\_\_\_\_  
Date