



c/o The Select Group, Inc.
2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454
(757) 486-6000 fax: (757) 486-6988
email: agunter@theselectgroup.us website: www.theselectgroup.us

APPLICATION FOR EXTERIOR MODIFICATION, ALTERATION OR ADDITION

Unit Owner Name: _____

Unit Address: _____

Telephone: (home) _____ (cell) _____

Email Address: _____

DETAILED DESCRIPTION OF REQUESTED ALTERATION: (Provide ALL dimensions, materials, colors, and any other pertinent data.) **Remember, do not build or install modification without ASC written approval.**

Project Start Date: _____ Project Completion Date: _____

Signed: _____ Date: _____

FOR OFFICE USE ONLY

Date Received by Management: _____ Date Forwarded to Board: _____

____ Approved as Submitted

____ Approved subject to the following conditions: _____

____ Denied for the following reason(s): _____

Board Signature: _____ Date: _____

**Return completed application to the address or fax number provided above
or email to kmurrow@theselectgroup.us**