



**Condominium Association, Inc.**

**OWNER INFORMATION FORM**

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Alternate Address (if applicable): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

**TENANT INFORMATION  
(IF YOU ARE LEASING YOUR UNIT)**

**(Please be sure to forward a copy of the lease to The Select Group, Inc.  
so you can be issued parking decals)**

Resident Name(s): \_\_\_\_\_

Telephone Number: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address: \_\_\_\_\_

Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_

**If you retain the services of a leasing agent, please list the name, address & phone number:**

\_\_\_\_\_

Do you have a current set of Documents and Bylaws containing the Rules & Regulations of the Association?  Yes  No

If leasing your unit, are your tenants familiar with these Documents and Bylaws?  Yes  No

**\*The information in this form is for office use only and will be held in strictest confidence.**

**Return completed form to The Select Group at the address or fax number above or  
email to [jlusk@theselectgroup.us](mailto:jlusk@theselectgroup.us)**

c/o The Select Group, Inc., 2224 Virginia Beach Blvd., Suite 201, Virginia Beach, VA 23454  
(757) 486-6000 fax: (757) 486-6988 email: [agunter@theselectgroup.us](mailto:agunter@theselectgroup.us) website: [www.theselectgroup.us](http://www.theselectgroup.us)