



# Red Mill Village Condominium Association

## APPLICATION FOR ARCHITECTURAL PROJECT REVIEW

Please submit to: Red Mill Village; 2224 Virginia Beach Boulevard; Va. Beach, VA 23454 or fax to 757-486-6988 or email to [srobinson@theselectgroup.us](mailto:srobinson@theselectgroup.us) & [reaster@theselectgroup.us](mailto:reaster@theselectgroup.us)

Reference Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

**IMPORTANT: DO NOT BEGIN ANY WORK UNTIL APPLICATION HAS BEEN APPROVED Please confer with Declarations, Section 6.08 with reference to time frames for approval.**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONES: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E-MAIL: \_\_\_\_\_

In accordance with the Declarations of Covenants and Restrictions, I / We are requesting approval for the following described alteration / change / addition, and have enclosed the documents designated below:

DESCRIPTION OF PROJECT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I / WE ARE PROVIDEING THE FOLLOWING PROJECT DETAILS:

- \_\_\_\_\_ Plans and Specifications including types of Materials to be used.
- \_\_\_\_\_ Survey, Site Plan or Plot Plan showing location of addition or alteration on lot in relation to existing structures.
- \_\_\_\_\_ Illustration of any new or replacement components such as windows, doors, lighting, gutters etc.
- \_\_\_\_\_ Description of plantings / trees to be removed or added.
- \_\_\_\_\_ Copy of City Building and Zoning Permits.
- \_\_\_\_\_ Photographs / Drawings.
- \_\_\_\_\_ Other (as needed).

**Acknowledgement:** I/we understand that I/we must wait for written approval before beginning the subject alteration and that approval by the Architectural Committee does not release our obligation to ensure that the alteration is in compliance with all applicable regulations for the city.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name



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**ACKNOWLEDGEMENT:** Please obtain four signatures of adjacent and/or visually affected neighbors wherever possible. Acknowledgement indicates awareness of intent, not necessarily approval or disapproval.

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

The Application has been assigned to the Architectural and Rules Enforcement Committee for review. A member of the AREC will review the application and, may visit the home to meet with homeowner and review in person the scope of the project.

### ARCHITECTURAL AND RULES ENFORCEMENT COMMITTEE RECOMMENDATION

**The request as described is APPROVED (with the following conditions if any):**

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of ARCH Chair

\_\_\_\_\_  
Date

**The request as described is DENIED for the following reasons:**

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
ARCH Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of