

COLEMAN FARMS TOWNHOMES, A CONDOMINIUM ASSOCIATION, INC.

APPLICATION FOR ARCHITECTURAL PROJECT REVIEW

Please submit to: Coleman Farms Townhomes; 2224 Virginia Beach Boulevard; Va. Beach, VA 23454 or fax to 757-486-6988 or email to cdoneff@theselectgroup.us

Reference Number: _____

Date Received: _____

IMPORTANT: DO NOT BEGIN ANY WORK UNTIL APPLICATION HAS BEEN APPROVED

NAME: _____

DATE: _____

ADDRESS: _____

PHONES: Home _____ Work _____ Cell _____

E-MAIL: _____

In accordance with the Declarations of Covenants and Restrictions, I / We are requesting approval for the following described alteration / change / addition, and have enclosed the documents designated below:

DESCRIPTION OF PROJECT:

I / WE ARE PROVIDEING THE FOLLOWING PROJECT DETAILS:

_____ Plans and Specifications including types of Materials to be used.

_____ Survey, Site Plan or Plot Plan showing location of addition or alteration on lot in relation to existing structures.

_____ Illustration of any new or replacement components such as windows, doors, lighting, gutters etc.

_____ Description of plantings / trees to be removed or added.

_____ Copy of City Building and Zoning Permits.

_____ Photographs / Drawings.

_____ Other (as needed).

Acknowledgement: I/we understand that I/we must wait for written approval before beginning the subject alteration and that approval by the Architectural Committee does not release our obligation to ensure that the alteration is in compliance with all applicable regulations for the city.

Signature

Signature

Printed Name

Printed Name

COLEMAN FARMS TOWNHOMES, A CONDOMINIUM ASSOCIATION, INC.

ACKNOWLEDGEMENT: Please obtain four signatures of adjacent and/or visually affected neighbors wherever possible. Acknowledgement indicates awareness of intent, not necessarily approval or disapproval.

NAME: _____ NAME: _____

ADDRESS: _____ ADDRESS: _____

NAME: _____ NAME: _____

ADDRESS: _____ ADDRESS: _____

ARCHITECTURAL AND RULES ENFORCEMENT COMMITTEE RECOMMENDATION

The request as described is APPROVED (with the following conditions if any):

COMMENTS:

Signature of ARC Chair

Date

The request as described is DENIED for the following reasons:

COMMENTS:

Signature of ARC Chair

Date